

## **Transition Promotion Program in Ukraine: Call for project proposals 2020**

The Embassy of the Czech Republic in Ukraine is pleased to announce a call for project proposals for Ukrainian NGOs in the framework of Transition Promotion Program. Projects should be in line with bellow mentioned three priorities of Czech Transformation Policy and should tackle one of suggested topics:

### **1. Transparency on regional and local level**

- a. Promotion of informed decision-making and transparent local election campaign,
- b. Quality content of local independent media outlets,
- c. Transparency of decision-making and use of public funds in healthcare and education.

### **2. Access to information and protection of human rights in Donetsk and Luhansk oblast and Crimea**

- a. Access to truthful information,
- b. Protection of human rights and human rights defenders.

*Please be aware of the fact that grants can be provided only to NGOs officially registered in government-controlled territory of Ukraine.*

### **3. Right to a safe, healthy and ecologically-balanced environment**

- a. Support of civic participation in finding solutions to specific ecological problem in the region,
- b. Environmental education and promotion of ecological responsibility.

*Suggested topics: renewable energy and energy saving approaches, air and water pollution, responsible waste management (waste separation, zero waste, hazardous waste), nature protection. The primary goal of the project should not be development of tourism or business related issues.*

Each submitted project should tackle **only one** priority area. The projects can be implemented in one or several regions of Ukraine including Crimea and Sevastopol city. Projects may include mechanism of mini-grants, which are provided by applicant to their local partner NGOs.

**Eligible applicants:** In order to be eligible for a grant the applicant must a) be a legal entity officially registered in Ukraine b) be a non-profit civil society organization c) have a bank account in Ukrainian bank in local currency. Only one project per organization can be supported.

**Budget:** The average contribution will be in the range of **500 000 - 1 600 000 UAH** for each individual project. Projects with budget smaller then 500 000 UAH will not be considered. The payment will be made in UAH through bank transfer using the exchange rate published by the Ministry of Foreign Affairs of the Czech Republic. The Beneficiary will be asked to open a separate bank account for the project.

**Eligible costs:** Only the costs related to the project implementation that occurred during a given contractual period can be covered. Project budget shall be realistic and comply with the principle of sound financial management, in particular value for money and cost-effectiveness. The grant can cover such costs as expert fees and salaries, rent and related technical services, printing and publishing, accommodation and board, transportation and delivery, translation and interpreting costs, office supplies, promotional costs etc. For detail information, please **see the**

**separate document.** There should be no duplicate funding of the same expenditure from other funds, grants.

Please be aware of the fact that proper use of received funds may be audited either by the Embassy itself or by an independent auditor contracted by the Embassy.

**Implementation period:** The implementation period is estimated to be 8 months maximum from **March 2020 to October 2020** (all projects must be completed by October 26, 2020). The Embassy neither can reimburse activities made before signing the contract nor allow prolongation of the implementation period.

**Deadline:** The deadline for proposal submission is **2 January 2020**. Proposals received after the deadline will not be considered and will be automatically deleted. This is also the case for any correction and additional attachments sent after the deadline. Technical problems will not be taken as an excuse for late submission, therefore we recommend all applicants to send their application in advance.

**Submission of applications:** Only those applications submitted on standard project and budget forms, found on the Embassy's website, will be accepted. The forms should be completely filled in, otherwise the proposal will not be taken into consideration (please do not forget to fill in the title page of project form!). Filled form **should not exceed 8 pages**. Applications must be submitted **in English** with a detailed and transparent **budget in Ukrainian hryvna (UAH)**, estimating all costs. One applicant shall submit only one project proposal.

Applications should be submitted **electronically in Word and Excel formats to grants.ukraine@mzv.cz** not exceeding the size of 15 MB. Please **DO NOT** send any other supporting documents (CVs, licenses etc.). The only allowed supporting document is the letter confirming the readiness of other partner to participate in the implementation of the project.

The **subject** of the email should be in the format: ***priority area number-project name-applicant's name*** (for example: 1-Trust but Verify-Pictoric). Please do not make project name too long. Only applications which strictly followed the instructions will be assessed.

Should you have any questions please send them in a written form to [grants.ukraine@mzv.cz](mailto:grants.ukraine@mzv.cz) no later than by December 27. The Embassy has a right not to provide clarifications to questions received after this date.

The Embassy reserves the right to cancel the call for proposals or its part at any time.

*The Transition Promotion Program is a democracy assistance financial instrument of the Ministry of Foreign Affairs of the Czech Republic established in 2005. This program is aimed at supporting democracy and human rights, using the Czech Republic's recent experience with the social transition and democratization of the country. The program underpins the importance of civil society in democratization processes.*