# ANNEX I

**List of supporting documents to be submitted by applicants for short stay visas in Canada**

**Part I: General requirements**

1. **Proof of legal residence in Canada and re-entry document**
	* For travellers returning to Canada:

A Canadian permanent residence card or visa (valid for at least three months after the date of re-entry).

* + For travellers proceeding to onward travel (not returning to Canada), after leaving the territory of the Member States:

Travel reservation (plane/train ticket) and relevant visa or travel document authorising entry into the country of destination.

# Proof of travel arrangements

A round trip flight/travel reservation or other proof of intended transport and full itinerary, if the visit concerns several Member States and Member States not applying the common visa policy.

# Proof of sufficient means of subsistence for the intended journey

* + Bank account statement(s) during the last three months clearly indicating the name of the bank account holder(s); or other proof of funds such as:
1. recent bank account statements showing movements over a certain period (at least the last three months);
2. credit card(s) and a credit card account statement clearly indicating the cardholder’s name;
3. traveller’s cheques;
4. salary slips;
5. certificate of employment;
6. registered proof of sponsorship and/or private accommodation.
	* Travelling for the purpose of business: If applicable, letter stating that all expenses are fully covered (e.g. a written proof that the employer/company sponsor pays the expenses).
	* In case of self-employment: business registration and/or proof of funds.
	* Students/researchers, if applicable, letter stating that all expenses are fully covered.

# Minors travelling without parents/guardians or with one parent/guardian only

Consent of the parent(s) or the legal guardian(s).

# Part II — Documents to be submitted depending on purpose

1. **Tourism**
	* Individuals: confirmed hotel reservations, stating the name, address and telephone number of the hotel, including the booking confirmation number.

– Groups: the letter of the travel agency mentioning the same information as for individuals, or other proof of accommodation (e.g. rental agreement).

# Visiting family and friends

* Invitation letter from the friend/relative (some Member States may require that a specific form be used for the invitation letter — cf. information by the Member State concerned).
* Copy of the ID card (national or residence permit) of the friend/relative.

# Business

* An invitation letter from the business partner specifying the nature of the business (some Member States may require that a specific form be used (cf. information by the Member State concerned).
* Reference letter from the employer; and
* Confirmed accommodation if different from the hotel, stating the name, address and telephone number of the accommodation.

# Students/researchers

* Letter from the receiving institution on the length and purpose of the stay;
* Letter from the home institution on enrolment; and
* Confirmed accommodation.