Call for Small-Scale Development Projects Program 2026

Relevant to: Mexico, Guatemala, Belize, El Salvador and Honduras.

Deadline to apply: September 21, 2025

The Small-Scale Local Projects Program is one of the instruments of the Czech Republic's development cooperation and aims to contribute to the local issue through small-scale development activities in accordance with the national development priorities of the beneficiary country. The Program focuses on supporting development activities through providing the funds for materials or equipment, training, financial support to the activities of local authorities, capacity building and participation in larger projects (including international projects).

SPECIFICATION

- The Project implementer must be a non-governmental organization with legal personality in the country of project implementation,
- The Czech financial contribution for the project is 200,000 CZK - 500,000 CZK (the official Embassy exchange rate in August 2025 is: 1 MXN = 1.138 CZK o 1 USD = 21.566 CZK) and co-financing from other sources is desirable.
- The total cost of salary/fees, living allowance, accommodation, travel cost and eventual insurance and vaccination of the experts should not exceed 25% of the total costs financed by the Program.
- The form of the contribution is through reimbursement of expenses (maximum 2 times during the duration of the project) upon submission of invoices / receipts for expenses associated with the project.

The focus of the projects must correspond to the Development Cooperation Strategy of the Czech Republic for the years 2018 – 2030:

- Democratic administration of public affairs;
- Sustainable management with natural resources;
- Economic transformation and growth (renewable energy resources, workers' rights,...);
- Agriculture and rural development;
- Inclusive social development (education, health, social inclusion,...).

To request the financial support of the Program for your project it is necessary to send the proposal before September 21, 2025 to the e-mail zuzana.skalna@mzv.gov.cz together with the following documents:

- "Small Scale Local Project" Identification Form, which must be filled in English, stamped and signed by the executive of the legal entity. Budget information must be submitted in

CZK, using the following official Embassy exchange rate: 1 MXN = 1.138 CZK o 1 USD = 21.566 CZK.

- an official document certifying the applicant as a legal entity in its country.
- an official document authorizing the competent person to act on behalf of the entity.

The submitted proposals are evaluated by the Selection Commission of the Ministry of Foreign Affairs of the Czech Republic, which also makes its final decision (approx. in February 2026). The Commission mainly evaluates the relevance of the project (for Czech development goals, description of the problems to be solved by the project, etc.), usefulness of the project, efficiency and effectiveness (transparent budget structure, NGO cost-sharing, etc.), sustainability of the project (ownership of the project, capacity, possibility of additional funding, etc.).

Project implementation can start after the signing of the contract with the Embassy (example in annex) which is estimated for March 2026 and the project must be completed no later than October 31, 2026.

In case of any questions, please contact Ms. Zuzana Hovorková Skalná: zuzana.skalna@mzv.gov.cz, tel. (+52) 55 5531 2544, extension 22.