

## A letter for requesting access

To: (Title and address of the competent authority)

DD-MM-XXXX,

Place

Dear Sir / Madam,

Pursuant to Article 38 of Regulation (EC) 767/2008 of the European Parliament and of the Council of 9 July 2008 concerning the Visa Information System and the exchange of data between Member States on short-stay visas<sup>1</sup>,

I \_\_\_\_\_ (name and surname), \_\_\_\_\_ (nationality),  
born on \_\_\_\_\_ (date of birth) at \_\_\_\_\_ (place of birth), domiciled at  
\_\_\_\_\_ (full address), would like to request access to my personal  
data entered in the Visa Information System.

Please find enclosed:

1. Copy of a valid identity document under the national law of the Member State (passport/identity card/driving licence/other valid identity document);
2. Copy of the legal authorisation to represent the applicant;
3. Other.

The Applicant / The Legal Representative

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(Signature)

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<sup>1</sup> OJ L 218, 13.8.2008, p. 60